

COTTON TOWN BOARD MEETING

April 5, 2006

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Board Meeting**

The meeting was called to order at approximately 6:08 p.m. in the township office, followed by the Pledge of Allegiance. Board members present were, Chair Terry Nelson, Supervisor Dennis Olsen, Treasurer Debbie Leppala and Clerk Sandi Nelson. CPSSD project coordinator Bridget Chard was present. Chris Magney and Supervisor Don Triebwasser arrived later.

Reorganization was conducted. Terry Nelson motioned, supported by Dennis Olsen that in keeping with past practices of rotating the position of chair, that Don Triebwasser be chair of the Town Board for the next year. Olsen aye. T. Nelson aye. MOTION CARRIED. Terry Nelson motioned, supported by Dennis Olsen that in keeping with past practices, Dennis Olsen be vice-chair of the Town Board for the next year. T. Nelson aye. Olsen aye. MOTION CARRIED. Terry Nelson motioned, supported by Dennis Olsen that the designated depository and investments for Cotton Township are at American Bank located at 8401 Unity Drive, PO Box 415, Mt. Iron, MN 55768. Bank signature cards were signed. T. Nelson aye. Olsen aye. MOTION CARRIED. When published notice is required, the designated papers are Mesabi Daily News in Virginia and Cotton Chronicle. Meeting posting places are: the township bulletin board outside the Community Center, the Wilbert Café, and Cotton SuperAmerica. Cotton Volunteer Fire Department 2006 contract was signed. AWAIR plan is a work in progress. T. Nelson motioned, supported by Olsen to stay with the current Bronze Plan of the group life insurance with MN Benefit Assoc. Nelson aye. Olsen aye. MOTION CARRIED. Regular Board meetings are held the second Thursday of the month at 5:30 pm and in the summer there is a second meeting the fourth Tuesday of the month at 7:00 pm from May through September. Linda Tuhkanen was appointed as deputy treasurer and Ginger Kinsley as duty clerk. Committees and boards served on by Town Board members: Dennis Olsen - building supervisor, web master, investment committee, Cotton Planning Review Board supervisor, Cotton VFD Fire Fighters Relief Association; Terry Nelson: road supervisor, AWAIR supervisor, Cemetery Committee, Cotton Chronicle, Cotton Parks & Rec; Don Triebwasser: dump project supervisor, road projects supervisor, wastewater project supervisor, JOBZ supervisor, investment committee, Cotton VFD Fire Fighters Relief Association, St. Louis Cty. Solid Waste Advisory, St. Louis Cty. Township Officers vice president ; Debbie Leppala: investment committee, Cotton Parks & Rec, Cotton Chronicle; Sandi Nelson: Cotton VFD Fire Fighters Relief Association, Cotton Chronicle, Cotton Parks & Rec, investment committee.

The clerk read the minutes. Terry Nelson motioned, supported by Dennis Olsen to accept the minutes of the March 2nd town board meeting as read.. Terry Nelson aye. Dennis Olsen aye. MOTION CARRIED.

The treasurer presented the cash control statement.

GENERAL FUND: receipts \$1.16; disbursements \$7,518.01; total \$(-808.84)

NON-LEVY REVENUE FUND: receipts \$999.68; disbursements \$0; total \$105,459.79

ROAD & BRIDGE FUND: receipts \$4,212.15; disbursements \$66.00; total \$34,501.95

CHRONICLE FUND receipts \$626.60; disbursements \$898.44; total \$14,475.67

CEMETERY\OLD FUND: receipts \$0; disbursements \$0; total \$4,516.11

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CEMETERY\NEW FUND: receipts \$0; disbursements \$0; total \$11,417.23
COMMUNITY DEVELOPMENT FUND: receipts \$0; disbursements \$0; total \$5,837.61
PARKS & REC FUND: receipts \$0; disbursements \$379.20; total \$3,534.25
FIRE FUND: receipts \$684.80; disbursements \$0; total \$7,615.34
FIRE TRUCK FUND: receipts \$50.36; disbursements \$0; total \$23,767.01
CAPITAL PROJECTS FUND: receipts \$110.00; disbursements \$0; total (\$-3,862.13)
FDR FUND: receipts \$0; disbursements \$0; total \$0
CPSSD FUND: receipts \$0; disbursements \$4,802.63; total (\$-11,319.88)
TOTAL RECEIPTS: \$6,684.75
TOTAL DISBURSEMENTS: \$13,664.28
BALANCE ON HAND:3/31/06 \$195,134.11

Dennis Olsen motioned, supported by Terry Nelson to accept the Treasurer's Report as presented. Terry Nelson aye. Dennis Olsen aye. MOTION CARRIED.

Terry Nelson motioned, supported by Dennis Olsen to approve and sign the claims list for claim #12874 through #12916, claims totaling \$39,142.43 to pay the Bills For Payment. Terry Nelson aye. Dennis Olsen aye. MOTION CARRIED.

Terry Nelson motioned, supported by Dennis Olsen to revise the agenda to hear from Bridget Chard. Terry Nelson aye. Dennis Olsen aye. MOTION CARRIED. Chris Magney arrived at the meeting.

Chard discussed that the land survey and design survey are in the works and when they come in clerk should attach to the signed purchase agreement. Received homeowners survey back from Cotton Community Church and Tim Bassa. Variances have been submitted to MPCA, Brett Ballavance will be working with the township. Most of the work for the bonding is complete, need a resolution from the attorney for the town board to sign. Working with Julie Ettington on a certificate of indebtedness. Must work on residential and commercial ordinances. Chard presented a draft ordinance for the town board to review. Ordinance will be approved locally Mapping was discussed. Need the survey before the road petition can be accepted and hearing set. Chard will write an article for the Chronicle by the 15th, will put timeline together, and look into setting up an advisory meeting. Requested Chard to put together a synopsis of the CPSSD information presented at the meetings to be put in a binder. Chris Magney e-mailed Bridget to ask if any plans for future projects of a SSD. Magney is looking to trade property if township purchased tax forfeit land. Don Triebwasser arrived at the meeting.

Chris Magney discussed his conversion with Bridget Chard concerning him trading land with the township. Magney presented a cartway petition to the town board. Magney knows he is responsible to pay for the town's attorney, if survey is needed, renting the hall for a public hearing, etc. Must determine what is the most direct and least obtrusive way to his property. The cartway would be ½ mile long and he is asking for 50 foot width. The property would need to be surveyed, wetlands replacement may be needed. Magney asked if the Board would accept a check for \$3,000 to get started. The Board does not feel an escrow amount should be decided at this time and will send a copy of the cartway petition to the Town attorney for his opinion. Magney left the meeting.

Correspondence was reviewed.

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Terry Nelson motioned, supported by Don Triebwasser to approve resolution #06-52 National Incident Management System (NIMS). Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED.

Well: Larry Peterson, St. Louis County Health Dept. phoned to ask where the town is at on disconnecting the line to Lakeland Recreation and disinfecting the well again. Call Larry Peterson when the town has is completed the project.

Community Center: Discussed the roof. Triebwasser and Olsen will take care of putting heat tape on the roof next fall. Terry Nelson motioned, supported by Dennis Olsen to issue check #12917 to RJ Sport & Cycle for \$1,499 for the trailer. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED. Debbie Leppala will check on emergency lights. Terry Nelson motioned, supported by Don Triebwasser to donate the use of the hall for the Avian Flu informational meeting April 12, 2006, presented by the College of St. Scholastica and St. Louis County Public Health Dept. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED.

Roads: Don Triebwasser motioned, supported by Terry Nelson to approve the Rodda Grading amended contract requesting that #2 off road fuel price is included in the hourly wage subject to change after twenty-five cent (\$.25) increase or decrease of the price of fuel on April 15, 2006. The increase or decrease is one dollar (\$1.00) an hour, effective by contact of the clerk. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED. Township Road Review set for May 6, 2006 at 8:00 a.m. Kauppi Lake road in bad shape and Terry Nelson had the clerk call Rodda and ask him to get on Kauppi Lake Road.

Parks & Rec: Don Triebwasser motioned, supported by Terry Nelson to purchase 8 picnic tables for \$1560 from Bob Randall and to ask if he could get two (2) teeter-totter planks. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED.

CPSSD: Purchase agreement for the 5 acres of land for the disposal facility was signed.

Meetings: Township Officers - D. Triebwasser, D. Leppala, and S. Nelson; Biomass Seminar - D. Triebwasser; Cotton School - S. Nelson.

Terry Nelson motioned, supported by Dennis Olsen to contribute \$1,000 to Meadowlands Ambulance to be used as needed and to issue check #12918. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED.

Don Triebwasser motioned, supported by Terry Nelson to approve renewal of 3.2 Percent Malt Liquor License for Curtis Convenience Stores, Inc. d/b/a SUPERAMERICA. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED.

Don Triebwasser motioned, supported by Dennis Olsen, as the Wilbert, Inc. d/b/a Wilbert Café & El Toro Lounge has paid the \$220 fee, to approve renewal of 2006-2007 Combination On/Off and Sunday On-Sale Intoxicating Liquor License and approve Authorization to Sell/Serve Intoxicating Liquor Outside the Designated Serving Area on Saturday, August 5, 2006. Terry Nelson aye. Dennis

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Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED.

Don Triebwasser motioned, supported by Terry Nelson to adopt resolution #06-53 Whiteface River Non-Conforming Lots. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED. Clerk will send a copy of the resolution with a letter to Commissioner Keith Nelson requesting that he carry the resolution to the St. Louis County Planning Commission or the appropriate channels.

Terry Nelson motioned, supported by Dennis Olsen to donate a Cotton history book and video to the Cotton School Library and 30 seconds history books for Ms Sundland’s class. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED. Ms. Sundland would like to have her class attend a SSD meeting.

Terry Nelson motioned, supported by Dennis Olsen that the pay schedule for the clerk be adjusted to \$14.00 an hour as of April, 2006. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED.

Discussed the cartway petition. Clerk will contact Andy MacArthur, township attorney, to inform him of the cartway petition and send a copy of all the information received from Chris Magney. The Board will wait for the attorneys legal opinion.

As there was no further business, Don Triebwasser motioned, supported by Terry Nelson that the meeting be adjourned at 10:30 p.m. Terry Nelson aye. Dennis Olsen aye. Don Triebwasser aye. All in favor. MOTION CARRIED.

Respectfully submitted,

Town Clerk

Approved:

Town Chair

Date