

COTTON TOWN BOARD MEETING

March 11, 2010

The meeting was called to order at approximately 4:00 p.m. in the township office, followed by the Pledge of Allegiance. Board members present were Supervisor Will Deyo, Supervisor Ken Meinke, Supervisor Jamie Bowden, Treasurer Debbie Leppala, Deputy Clerk Ginger Kinsley and Clerk Sandi Nelson. Newly elected Supervisor Tim Randall was also present.

Will Deyo motioned, supported by Ken Meinke to accept the February 11th meeting minutes with the correct spelling of Pat Meyer for election judge. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED.

The treasurer presented the cash control statement.

GENERAL FUND: receipts \$7,706.00; disbursements \$3,482.74; total \$18,768.94
NON-LEVY REVENUE: receipts \$734.17; disbursements \$0; total \$81,900.15
ROAD & BRIDGE FUND: receipts \$4,794.79; disbursements \$0; total \$13,186.70
CHRONICLE FUND receipts \$847.60; disbursements \$1,251.84; total \$8,569.08
CEMETERY\OLD FUND: receipts \$0; disbursements \$0; total \$7,602.53
CEMETERY\NEW FUND: receipts \$0; disbursements \$0; total \$11,417.23
PARKS & REC FUND: receipts \$0; disbursements \$456.53; total \$6,869.24
FIRE FUND: receipts \$0; disbursements \$0; total \$7,681.82
FIRE TRUCK FUND: receipts \$23.48; disbursements \$0; total \$8,133.10
CAPITAL PROJECTS FUND: receipts \$0; disbursements \$0; total \$13,833.03
TOTAL RECEIPTS: \$14,106.04
TOTAL DISBURSEMENTS: \$5,191.11
BALANCE ON HAND: 2/28/10 \$177,961.82

INVESTMENTS: CERTIFICATE OF DEPOSIT: The Non-Levy Revenue CD was cashed on the maturity date of 3/3/10 for \$28,881.31 with interest of 472.83. Will Deyo motioned, supported by Ken Meinke to give Debbie Leppala, Treasurer, and Sandi Nelson, Clerk the authority to invest \$25,000.00 in a certificate of deposit at Northern State Bank and monitor the rate and purchase an additional \$25,000.00 CD at the best rates available and to issue check #14523 for \$25,000.00. Any other discussion. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED.

The new City & Town Accounting System (CTAS) program has been installed on the treasurer's computer and accounting adjustments made. The Road Aid and the Taconite Municipal Aid was received. Will Deyo motioned, supported by Ken Meinke to accept the Treasurer's Report as read. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED.

The Treasurer presented the claims list. Will Deyo motioned, supported by Jamie Bowden to approve and sign the claims list for claim #14492 through #14522 and debit #310-1 claims totaling \$7,354.79 and approve debit #310-2 to pay the Bills For Payment. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED.

Correspondence was reviewed.

OLD BUSINESS

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Monitoring wells: Received an email from Rick Crum, Northeast Technical Services (NTS), regarding the well abandonment. The cost was in the original estimates but not invoiced. He stated he understands that the grant has been closed out and the cost of \$2018 in the original estimate will be a burden on the township. He will try to find a way to get this work done with minimum costs. There are some direct costs for the materials and MN Dept. of Health (MDH) fees that will need to be covered. The clerk sent an email to Rick Crum on March 9th asking if he had an update for the town board meeting on March 11th and did not hear back from him.

Sandi Nelson will attend Lobby Day on March 15th. All Board members will be attending the St. Louis County Assoc. of Township Officers annual meeting and banquet.

CONTINUUM

Community Center: Debbie Leppala will be getting an estimate on making some changes to the gardens around the center.

Roads: Discussed the centerline road survey along the easement route on S. Strand Lake Road. Jean Magney submitted a road map of S. Strand Lake road and talked to Jason Meyer, Land Dept. regarding the survey needed for this easement. Jason Meyer called the township office and said he is looking into using the map from Jean Magney and will get back to the Board.

Meetings: St. Louis Cty. Township Officers Meeting – Ken Meinke, Jamie Bowden, Debbie Leppala and Sandi Nelson.

NEW BUSINESS

The Local Board of Appeal & Equalization is scheduled for April 6, 2010 at 2:00 p.m.

Will Deyo motioned, supported by Ken Meinke to make a \$1,500.00 contribution to the Meadowlands Ambulance Service. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED.

Will Deyo motioned, supported by Jamie Bowden to approve and sign the Cotton Volunteer Fire Department 2010 contract for \$24,000. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED.

Ken Meinke motioned, supported by Jamie Bowden that all five town board members attend the MN Assoc. of Townships (MAT) Short Course. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED. Town board members signed the MAT officers list to receive the MAT Newsletter.

St. Louis County Fair request failed for lack of a motion.

Will Deyo motioned, supported by Ken Meinke to approve the MN Benefit Assoc. bronze plan for life insurance for the town board and issue check #14524 for \$405.00. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED.

Jamie Bowden discussed purchasing new chairs for the town office. Tabled.

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Will Deyo thanked everyone on the board who has been so helpful the past three years. It's been a great experience. Will was thanked for the knowledge he brought to the town. Thank you Will for taking the time to serve.

As there was no further business, Ken Meinke motioned, supported by Jamie Bowden that the meeting be adjourned at 5:08 p.m. Will Deyo aye. Ken Meinke aye. Jamie Bowden aye. ALL IN FAVOR. MOTION CARRIED.

Respectfully submitted,

Town Clerk

Approved:

Town Chair

Date